



APPLICATION REGISTRATION FORM

For Gulftic use only:	
Application No.:	
Date Received:	
Received By:	

Registration Type	<input type="checkbox"/> ECAS <input type="checkbox"/> EQM <input type="checkbox"/> Halal
Application Type	<input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Extension <input type="checkbox"/> Reduction

1. REQUIREMENTS FOR REGISTRATION

Documents Required for Halal Application	Additional Requirements for National Halal Mark Application
<input type="checkbox"/> Valid Industry/Trade License (For Companies within UAE)	<input type="checkbox"/> Controlled Copy of relevant QMS/HACCP Manual (Soft Copy/in CD/DVD)
<input type="checkbox"/> Test Report from recognized Testing Laboratory	<input type="checkbox"/> Brief Description of Manufacturing Process
<input type="checkbox"/> Declaration of Conformity by the Applicant on the Product(s) for Registration using the Applicant's Official Letterhead	<input type="checkbox"/> Plant Equipment Lay-out
<input type="checkbox"/> Product composition & Ingredients concentration report issued by the manufacturer	<input type="checkbox"/> Vicinity Map of the Factory
<input type="checkbox"/> Certification Fees	<input type="checkbox"/> Quality Plan showing how to comply with Specific Standard
	<input type="checkbox"/> Evidence of Approval from other Conformity Assessment Bodies (If approved)
	<input type="checkbox"/> Artwork of the labels, logos as required by Specific Standard

Note: Other requirements maybe required by Gulftic if deemed necessary to ascertain compliance to the applicable standards prior to product registration.

2. APPLICANT DETAILS

2.1 Applicant Details

Trade License No.		Validity	
Company Name (As stated in the License):			
Address:			
P.O Box:			

2.2 Management Representative (Person responsible for registration of Product)

Contact Name:					
Designation:					
Telephone:		Fax:		E-mail:	

2.3 Details of Manufacturer of Product (Use Separate Paper if necessary) (Write "NA" if manufacturer is applicant)

Name of Manufacturer					
Mailing / Site Address:					
Contact Person:					
Designation:					
Telephone:		Fax:		E-mail:	



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3. PRODUCTS DETAILS (USE SEPARATE PAPER IF NECESSARY)			
Number of Product Category:			
Specify Product Category:			
Number of Product variety under Product Category:			
Brand Name			
Specific Product Standard/Technical Regulation used:			
Number of products to be certified		Total Number of Products produced in the factory	
Number of HACCP Studies at facility:			
Number of Employees at site:			
Were the manufacturing unit certified HACCP/FSMS/GMP (If Yes please specify)	Yes/No		
Prepare separate sheet for product details or contact customer care for the format halal@gulftic.com			
4. Scope of Halal Certification (Activities/Products/Location)			
Specify Scope of certification:			

*Note: The products will be Audited against the following standards:

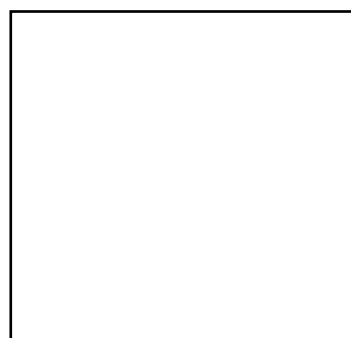
1. UAE.S GSO 2055-1:2015 – Requirements for Halal Food
2. UAE.S GSO 2055-4:2014 – Requirements for Halal Cosmetics
3. UAE.S GSO 993:2015 – Animal Slaughtering Requirements
4. Applicable Hygiene/GMP Standards
5. Applicable Specific Product Standards based on the product.

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1. AGREEMENT FOR PROVISION OF CERTIFICATION SERVICE

- 4.1 The applicant hereby confirms that the information provided in this application form is true and correct.
- 4.2 The applicant acknowledges that it has received and agrees to abide by the following contractual documents:
 - 4.2.1 Compliance of the Product at all times to the UAE National Standards and/or to the UAE adopted International Standard
 - 4.2.2 Compliance Requirements stated in the relevant Technical Guidelines/Regulations/laws and Management System Requirements.
 - 4.2.3 The Applicant hereby undertakes to support the certification procedure, provide any information related to this Application as requested by the Gulftic, and allow Gulftic authorized personnel to carry out the audit of the factory.
- 4.3 If the product is no longer in the market, please inform Gulftic immediately in order to withdraw registration.
- 4.4 This application is not considered as a proof/evidence that the product is complying with the applicable regulation/laws and it gives authority to Gulftic to verify compliance to the National or internationally approved standards and the requirements of the applicable regulations/laws.
- 4.5 After reviewing and approving the contents of this signed application and the attachments, a Certificate of Conformity is issued.
- 4.6 Renewal of the Certificate of Conformity should be done at least one month before the end of validity of the Certificate of Conformity.
- 4.7 This application is valid for six (6) months from date the application was made. Application shall expire if no assessment is conducted or if the requirements for product registration were not completed.
- 4.8 Fees paid are non-refundable.
- 4.9 This document including the documents submitted as part of this application will be kept confidential by Gulftic but might be disclosed as per the requirement of the scheme/law/regulation or upon prior approval/consent from the applicant.
- 4.10 Gulftic can decline to accept an application or maintain a contract for certification from a client when fundamental or demonstrated reasons exist, such as the client participating in illegal activities, having a history of repeated non-compliances with certification/product requirements, or similar client-related issues.
- 4.11 The applicant agrees to report to Gulftic all perceived risk to impartiality in all its certification activities and to allow Gulftic to conduct all certification activities in an impartial and non-discriminatory manner.
- 4.12 Complaints, appeals, disputes or suggestions relevant to this application shall be reported to Gulftic in writing to follow the Gulftic internal procedure.
- 4.13 The applicant agrees to keep all complaints related to the products stated in this application and shall make it available to Gulftic when requested.
- 4.14 The applicant agrees to inform Gulftic of any use of outsourced processes that will affect the conformity of the product to the requirements of Gulftic.
- 4.15 The applicant shall inform Gulftic of any changes made to the product and/or its components which may make the product differ in design/performance/type from the products declared in this application.

Signed: _____
Name: _____
Designation: _____
Company Name: _____
Date: _____



Company's Official Stamp

Submit the completed application form to:

Conformity Assessment Department
Gulftic Certification L.L.C.
 P.O. Box 97156, Dubai, UAE
 Tel: 971 4 272 1285, Fax: 971 4 2721612